



The Land to Table Regional Community Food Hub

COMMUNITY AGREEMENT

Meetings

- The Hub will meet every 6-8 weeks for 1.5 hours with the intent to share updates, concerns, ideas, and resources (with a mix of in-person and zoom meetings).
- We will not host meetings during December, July, or August.
- Meetings should be held the first and last week of the month on Tuesday, Wednesday, or Friday.
- Calendar invites for hub meetings should be sent out at least a month beforehand
- We will include Partners in 1 Hub meeting per year

Reporting

- Reporting will happen via one-on-one emails and calls based on Spoke needs.
- Information and photos shared through official reporting is submitted with informed consent that the information and photos can be broadly shared by UW and L2T.

Funding

- The hub will work towards securing sustained funding for Spokes (multi-year, umbrella grants without restrictions on budget items (i.e. purchasing of food))

Communications

- The Hub will be a place to collect ideas (e.g. notice gaps, share resources, etc.)
- The Steward will share the ideas and updates out in a regular email and will host a Google Drive shared space to hold those notes and resources for future reference
- Photos and stories shared outside of reporting require explicit informed consent from spokes before publicly sharing on L2T's channels.

Hub Participants

- New Spokes will not be introduced to the Hub without group conversation and consensus.





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This Community Agreement was drafted in-person with all Hub Spokes and Steward present. This is a living document that will be visited and updated by the Hub on a regular basis.

The Hub is made up of a **Steward** (Land to Table), **Spokes** (funded partners), and **Partners** (non-funded collaborators), who work together to increase food security in the region. The Hub leverages connections to grow the network and support a bigger vision of long-term food security.

The Steward is responsible for supporting Spokes with sustainable funding that align with collective goals; acting as a sounding board for Hub members; amplifying Hub voices and advocating to address community need (especially toward food system resilience and security) ; connecting Spokes and partners with resources; and to assist in grant writing and coordination on behalf of the Hub. The Steward helps to share and remove Spoke burdens and share in Spoke celebrations. The Steward brings the community together through gatherings and knowledge sharing experiences to identify gaps and build support around common challenges.

The Spokes are community entities who are actively working on food security and are funded members of the Regional Community Food Hub. Spokes act as a team who support each other through crises and need through shared resources.

The Partners are community entities who are actively working on food security, but are not receiving funding to support projects. Partners are more informal actors in the Hub that are not required to submit reporting or attend Hub gatherings but who see opportunities through connecting and collaborating with/through the Hub.

Updated: June 14, 2024